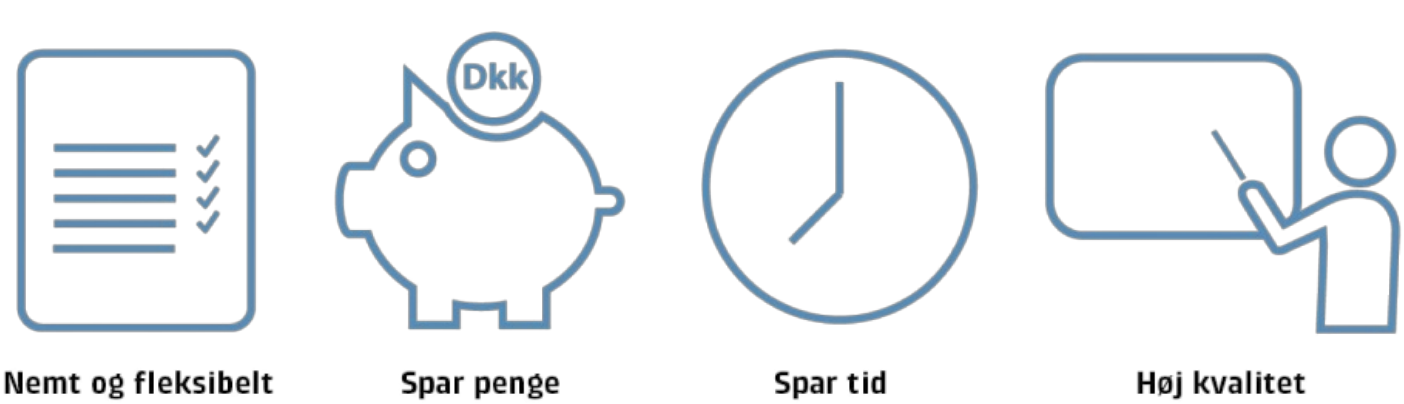
Online kursus
365 dage **DKK 4.999**
Nr. 72767 P ekskl. moms

Organizational Behavior Collection

Få indblik i organisationsadfærd, og lær om forskellige strategier og metoder der typisk bruges på tværs af teams i en organisation, . Du lærer at skabe de bedste betingelser for god adfærd i organisationen, og får en grundig introduktion til forskellige typer projektledelse. Kurset er på engelsk og foregår online, når det passer dig. Du har adgang til online kurset i 365 dage.



En omfattende kursuspakke om organisationsadfærd

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Globalisering, mangfoldighed, outsourcing, virtuelle teams, downsizing og skiftende arbejdsformer er blot nogle af de problemer, som virksomheder har i dag. Om du arbejder med HR, administrerer en stor afdeling eller leder et team, skal du hele tiden forbedre organisationsdynamikken på din arbejdsplads. For at gøre dette, skal du kunne genkende og arbejde med forskellige adfærd, attituder og opfattelser. Den organisatoriske struktur og de formelle rammer for kommunikation og autoritet skal designes, på en måde der sikrer, at virksomheden kan opnå dens målsætninger.

Deltagerprofil

HR-ansatte, supervisors, teammedlemmer og alle som er interesseret i at forbedre individuel, såvel som gruppeadfærd, i deres organisation.

Udbytte

- Genkend hvordan læring om organisationsadfærd kan gavne dig og din organisation
- Match elementer af organisatorisk struktur, der kan påvirke adfærd, med eksempler
- Definer organisationsadfærd
- Genkend forskellige typer af ledelse i organisationer
- Benyt strategier til at kultivere en positiv kultur på arbejdspladsen

Det får du på arrangementet

- Undervisning på engelsk

Indholder blandt andet

Improving Your Technical Writing Skills

- In this course, you'll learn techniques for better writing that will help you avoid common pitfalls and structure your business writing more effectively. You'll find out how to tailor your written communication to the specific requirements of different types of technical material – so that whether you want to persuade or to instruct, you'll be able to achieve your writing goals.

Strategies for Managing Technical Teams

- Effective team leadership in the dynamic technology field is integral to business success, but managing technical teams has unique hurdles.
- In this course, you'll learn what the hurdles are when working on a team and managing teams in the technology field. You'll cover the qualities of a tech manager, and tips to manage tech teamwork to encourage effective collaboration.

Getting to the Root of a Problem

- Solving problems requires strategic thinking. You need to ask the right people the right questions to get to the source of the issue and find the solution. In this course, you'll learn about identifying stakeholders, gaining their input and trust, and using analysis techniques to get to the root cause of a problem.

Agile Project Planning

- Properly estimating and prioritizing project requirements is critical to Agile project planning success. You need to be able to map out the work necessary for your product release. In this course you'll learn about critical Agile planning activities including creating personas and wireframing. This course also covers the most common Agile estimation techniques such as story points, wideband Delphi, and affinity estimation. This course also covers requirements prioritization methods and activities you perform when completing your release plan. This course is one of a series in the Skillsoft learning path that covers the objectives for the PMI Agile Certified Practitioner (PMI-ACP)® exam.PMI-ACP is a registered mark of the Project Management Institute, Inc.

Using Strategic Thinking to Consider the Big Picture

- Big-picture thinking stretches beyond the short term and considers how an organization can succeed in the long

term. By thinking strategically about a problem using the bigger picture, you can elevate your perspective and get a better idea of the forces at play within your organization. This course describes how systems thinking can help you become skillful at making sense out of opposites and contradictions and better understand cause and effect while managing your department according to the business strategy. It explains actions you can take to encourage creative thinking and come up with solutions that take into account the bigger picture. You'll also learn how understanding your organizational value chain can help you connect to the organization's strategy and implement it more effectively.

Advanced Agile: Tools & Techniques

- In this course, discover Agile tools and techniques for creating and managing the product backlog and the sprint backlog. Also, learners will review daily Scrum meetings, burndown charts, performance metrics, and project review meetings. Begin this 13-video course with a look at the product backlog, its purpose, and how it applies to the Agile process. Then move on to the methods to effectively manage the product backlog; techniques for estimating Agile user story points and involving the Agile team in the decision-making process; and defining the sprint backlog and how to use it in day-to-day operations. Learn how to manage the sprint backlog; describe the daily Scrum and how to effectively use it in the Agile process; and discover how to run an effective sprint review meeting. Also learn how to run a sprint retrospective that will lead to change, and explore the purpose of Agile performance metrics and some of the best Agile metrics. Finally, you will focus on use of the Scrum board and charts, and the Kanban board and charts.

Advanced Agile: Leadership Techniques

- Discover leadership variances and management techniques for managing Agile teams and the projects. Examine the differences between Agile and traditional projects, leadership best practices, and Agile real-world uses. In addition, explore Agile risk management, continuous improvement, team dynamics, and coaching.

Value-driven Delivery: Delivering Value in Agile Projects

- This 13-video course explores value-driven delivery, including Agile values and principles, shared product vision, and addressing risk or anti-value, along with several other topics. Begin with a look at Agile values and clarifying principles that promote value-driven delivery. Learners can examine project selection, tangible and intangible benefits, and measures of tangible value; recall the tools and techniques used to create a shared product vision; and look at Agile value proposition, product backlog and how work is prioritized. Learn how to recognize opportunities for adaptive planning to welcome change, address risks, and leverage opportunities, and learn about managing risk or Agile anti-value, and risk-prioritized backlog. Then explore Agile tools and benefits of using simple, tactile tools and problems with high-tech tools. Next, explore productivity and work in progress (WIP), its impact on value, and tools such as Kanban boards. Explore types of waste (muda) and their relationship to value-driven delivery; learn how project value is continually measured; and learn about use of burn-down charts, and the impact of early problem identification and resolution on product value.

Advanced Scrum for Project Management

- Learners will discover advanced Scrum concepts, including Scrum frameworks, techniques, and tools, as well as how to implement these concepts to best help an organization, in this 13-video course. Begin by taking a look at the role of collaboration between team members in Scrum, and then examine the techniques needed to become an effective Product Owner and an effective Scrum Master. Learn to recognize the best practices to be adopted for developing self-organizing teams, and the ways to overcome common challenges in scaling Scrum. Next, learners will delve into the Scrum of Scrums framework for scaling Scrum; explore the large-scale Scrum (LeSS) framework for scaling Scrum; and learn how to remove the impediments to a successful Sprint. Recognize the effectiveness of timeboxing to define "Done" in Scrum; discover the role of a Scrum Coach in implementing Scrum, and in the final tutorial, watch a demonstration of steps involved in using JIRA to perform advanced Scrum practices.

Agile Software Development: Agile Development Life Cycle

- Explore the differences between the Agile process and the waterfall method and examine the steps involved in the basic Agile project management process. Discover the roles played by managers and staff and best practices when transitioning from a standard project management process, as well as Agile artifacts, management tools, and continuous integration.

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Agile Software Development: Agile Project Management Techniques

- In this 14-video course, explore Agile project management techniques, feature-driven development, and Agile modeling. Examine self-organizing teams and how they operate, as well as team member roles and responsibilities, and other topics. Begin with a look at the Agile process and how it applies to project management. Then examine feature-driven development and how it applies to Agile project management. Define self-organizing teams and how they work, and compare different Agile methodologies and frameworks. Explore features of the Scrum framework; the Kanban and Lean frameworks, and the Extreme Programming framework. Identify the types of Agile management tools and how they relate to project management; source control tools and how they can be used in an Agile project; and continuous integration tools and team management tools, and how they can be used in an Agile project. The final tutorial focuses on benefits of the Agile project management methodology. The concluding exercise involves identifying Agile project management techniques and comparing Agile frameworks and tools.

Business Analysis for Project Management: Practices for Early Project Stages

- Business analysis determines the organizational goals, product vision, and user preference data needed to ensure proper business decisions can be made. In this 13-video course, learners will explore how a project analyst implements fundamental business analysis practices into software project management during the project initiation and planning stages. To begin, take a look at the definition of business analysis, and activities of a typical business analyst. Then move into analyzing business needs, and how a project business case can align the project to an organization's goals. Learn to recognize the need to identify and gather requirements from key stakeholders; the importance of assessing competition; and commonly used methods for generating ideas. Next, explore the cost-benefit analysis method, followed by the feasibility study tool, and how it helps determine whether a solution is practically achievable. Study key components of a business case document and effectiveness of the empathy map for communicating user preferences to the project team. Finally, learn to recognize the effectiveness of using product vision board to define product features.

Business Analysis for Project Management: Practices for Later Project Stages

- Properly defined scope statements, designing flow diagrams, establishing roles and responsibilities, and applying different methods of effect analysis all aid in business analysis and improving project processes. This 14-video course explores how a project analyst implements business analysis practices into software project management for execution, monitoring, controlling, and continuous improvement of a project. Begin with a look at the components of a scope statement and how to create it, then examine the steps involved in creating a business analysis plan. Learn how flow diagrams can be used to improve project processes; how the roles and responsibilities matrix can be used to specify ownership of project activities among team members; and recognize the need to track defects through reviews. Explore failure-mode effect analysis; cause-and-effect analysis; and the process of user acceptance testing. Learn to differentiate between quality assurance and quality control; recognize the importance of data analysis; and examine commonly used tools for analyzing business needs following project initiation. The course concludes by identifying critical activities within business analysis that will ensure continuous improvement.

Project Management Needs vs. Expectations

- Needs and expectations are easily confused. Project managers must therefore determine client/customer needs while managing expectations. In this 14-video course, learners discover the art of balancing needs and expectations in the context of project management. Begin by learning how to identify and understand client needs. Examine how to collect project requirements with Project Management Body of Knowledge (PMBOK), guidelines, and the importance of separating expectations from requirements. Learn how to categorize client requests so they can be factored into requirements or rejected by categorizing priorities by using the MoSCoW Method (must-haves, should-haves, could-haves, and will not have). Learn how to create a balance between client needs and expectations. Delve into the role of the Project Manager and the importance of well-honed communication skills, and learn how to avoid distracting noise and buzz surrounding modern technology. Identify business needs; use Agile communication to understand needs; and view strategies, including communication best practices, to manage expectations. Finally, discover ways to set client needs and expectations, and learn best practices for resetting stakeholder expectations on projects.

Project Management Tools: Understanding the Collaboration Tools

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- Collaboration tools continue to elevate in importance in relation to project management (PM). Project managers should have a clear understanding of each tool and be able to choose the best collaboration tool for the job. This 15-video course offers an overview of collaboration tools available for various situations and how to choose a suitable collaboration tool. Begin with a look at collaboration tools, including file-sharing tools, and why they are required for successful project management. Then learn about the special collaboration tool considerations for Agile teams, as well as for virtual teams. Learn to identify benefits and challenges of video conferencing tools; of instant and online messaging tools; of knowledge-sharing tools; of resource-sharing tools; and of project work management tools. Discover how to collaborate by using videoconferencing tools; using knowledge sharing tools; using instant messaging tools; using resource sharing tools; and using project work management tools. The concluding exercise involves identifying the correct collaboration tool to use for project management by team and type.

Decision Making for Software Project Managers

- Explore decision-making in software development environments and how to make decisions more quickly and effectively.

Project Evaluation: Defining Success Metrics

- Effective metrics play an important role in ensuring the success of a software project. In this 13-video course, learners will discover how metrics are used to evaluate projects and explore various types of Agile metrics including Lean, Kanban, and Scrum. Begin by examining the importance of the tasks performed by a project analyst in ensuring project success. This leads into an overview of metrics as a measurement tool to evaluate performance. Learn the essentials for project metrics; various types of Agile metrics, and the Agile metrics that are commonly used to evaluate Agile projects. Learners observe how to decide the right metric, qualities that make a metric powerful; recognize details required to define a metric; and how to set benchmarks for effective metrics. Next, learn how to recognize the correct way to evaluate projects by using metrics, and discover best ways to present information gathered using metrics. The final tutorial covers reviewing and improving metrics, or the need to reassess effectiveness of a metric as a criterion for success.

Agile Hybrid Approaches

- This 12-video course explores Hybrid Agile approaches, including situations when a hybrid approach may be appropriate, common hybrid models, and assessments of Agile and hybrid suitability. Discover project tailoring and the impact of hybrid approaches on fundamental Agile values and principles. Begin by looking at the characteristics of various project management methodologies, and then at situations for which hybrid methodologies may be necessary. Next, you will examine the V model, the Spiral model, and Iterative traditional-Agile hybrid models. View different scenarios where various hybrid methods may be applied, and learn about using a hybrid while transitioning to Agile. Consider the Agile-Agile Hybrid, which blends elements of Scrum, Kanban, or Extreme Programming. Discover the assessment tool that predicts suitability of a project to use the Agile, traditional, or hybrid approach, and take a look at project tailoring. Delve into Agile values and mindset, recalling Agile values and conducting an Agile suitability assessment based on these values. In conclusion, explore which areas of the Agile Manifesto may be sacrificed when using a hybrid approach.

Interpreting Stakeholder Needs: Managing and Engaging Stakeholders

- Discover how important stakeholders are in a project, the processes involved in managing stakeholders and how projects can have different types of stakeholders including internal and external. Discover how to idenfify stakeholder needs and learn about common tools used to document requirements and effectively communicate with stakeholders.

Agile for Software Development: Lean, Agile, & Scrum Methodologies

- In this 13-video course, learners will explore Lean and Agile methodologies and the Scrum approach to software development and project management. Begin with an overview of both the Lean and Agile software methodologies, and then explore the foundational Agile manifesto underpinning Agile development methodology. This leads learners into examining the relationship between Lean and Agile methodologies, and an overview of the Scrum approach to Agile development. You will explore benefits of both the Lean and Agile development methodologies, as well as benefits of the Scrum approach to Agile development. Next, you will delve into Waterfall versus Agile, and how Agile

methodology differs from traditional waterfall project management. Discover best practices to follow when transitioning from traditional software project management to Agile/Lean, and learn how to select the best approach for a project and when not to use the Lean/Agile methodologies. The course concludes with an exercise that involves recognizing how Lean, Agile, and Scrum are applied to software development and project management and the benefits each provides.

Software Data Analysis: Project Management Metrics

- Explore differences between traditional and Agile software project management in this 14-video course. Learners discover how to use real-time data metrics for command, control, and decision making. Examine the role metrics play in monitoring teams and continuous development, the role of software project management tools, and how to use JIRA to manage software projects. Begin by comparing traditional versus Agile project management, and take a look at effective use of software project management data analysis metrics and Agile project management data analysis metrics to monitor and control Agile projects. Discover how to use Agile team metrics for continuous self-improvement, and how real-time data metrics can feed the decision-making process. Identify how to select meaningful software project metrics; benefits of using software metrics and how to monitor and track them; and observe pitfalls encountered when one uses software project metrics. Learn how to identify key Agile project metrics to measure success; continuous development metrics; and types of software project management tools. Learn how to configure and use JIRA and dashboard to manage software projects.

Risk Management: Project Risk Assessment

- In this 14-video course, explore the importance of assessing and managing project risk, including the role of the project analyst, recognizing risk, important teams, and types of risk. Discover how to identify and classify risk, use qualitative and quantitative methods to assess risks, and use the risk register tool. Begin by learning how to define project risk, then look at the project analyst's role in risk assessment. Next, examine the specific risks associated with a software project; define key terms associated with risk assessment; and learn to identify common types of risk in a project. You will discover commonly used techniques for risk identification; learn how to classify identified risks in a project; and explore the qualitative and quantitative methods to assess risks. You will examine the risk register tool used for risk management; view key risk management strategies; and learn risk mitigation best practices. The course concludes by describing tools used to measure efficiency of risk management.

Software Projects: Recruiting the Project Team

- Learners will explore how to find the right talent for a software project team to ensure the success of the project in this 14-video course. Discover the requisite skills for successful teams and challenges in recruiting; look at interviewing and onboarding, communication and technical skills; and examine best practices in retaining the software team. Begin by identifying roles and responsibilities of key members within a team, and recognize key challenges faced when recruiting key talent. Discover critical skills required for a software developer and project manager, two key project team members. Explore recruitment sources, and learn how to apply guidelines and best practices to create an effective job description to attract the best talent. Learn key steps involved in candidate evaluation, and how to evaluate communication and technical skills of a candidate to determine the right fit for a developer role. Also, discover how to interview a candidate, and guidelines to follow to recruit the best-fit software project manager. Learn onboarding and induction skills, and best practices for retaining talent.

Project Management: Scrum Framework for Software Development

- Explore the Agile and Scrum frameworks and how they relate to each other. Discover the importance of activities, artifacts, and roles in the Scrum framework, as well as the role of Scrum in test-driven development and continuous integration.

Stakeholder Communication: Software Projects & Stakeholder Communication

- Stakeholders play a crucial role in software development projects, but understanding who stakeholders are, what their roles and interests are, and communicating effectively with stakeholders can be challenging. Key concepts covered in this 13-video course include the importance and elements of communication in software projects; learning how to define and identify stakeholders; and learning how to describe different types of stakeholders for software projects. First, learners observe how to specify types of stakeholders involved in a project, including their rights, responsibilities, ethical, and oversight obligations; learn how to gain access to stakeholders and its importance; and

begin to understand challenges associated with stakeholder communication and how to overcome them. Next, learn to identify how Agile projects affect stakeholder communication; learn concepts of stakeholder engagement, how it is displacing stakeholder communication, and how to plan for engagement; and learn how to improve communication through active listening, and how customer feedback can be constructively obtained. Finally, learn different strategies for working with stakeholders to improve their participation; and examine best practices used to improve stakeholder communication.

Software Development Concepts: Software Development Glossary

- Explore key concepts and terminology, including concepts like the software development life cycle, Agile and traditional project management, deliverables, roles and responsibilities, and tips on how to stay current in the dynamic and quick-moving software development landscape.

Business Orientation: Strategic Organizational Goals

- Discover how to frame the strategic vision for an organization and align organizational activities to achieve defined strategic goals in this 13-video course. Examine how to align objectives with goals, make the strategic plan effective, and revise and improve the plan. Key concepts covered here include terms associated with organizational business strategy and commonly used approaches to establish goals; the process involved in defining strategic goals and aligning organizational activities to achieve set goals; and guidelines to follow while performing a SWOT (strengths, weaknesses, opportunities, and threats) analysis on an organization's current business environment. Learn how to establish vision and mission statements; learn best practices involved in establishing SMART (specific, measurable, achievable, realistic, and timely) business objectives and the importance of aligning it to organizational strategic goals; and learn key considerations to keep in mind when drafting strategic plans to meet defined strategic goals. Finally, learn how key performance indicators can help monitor and evaluate effectiveness of strategic plans in meeting set strategic goals; and learn guidelines to adopt for an effective strategic plan.

Software PM Communication: Software Project Management Communication Skills

- Communication skills are vitally important to any project; project managers must have impeccable communication skills in order to effectively manage projects. In this 13-video course, learners can explore the art of communication in the context of project management. Key concepts covered in this course include what communication means to a project; keys to effective project communication; and how to recognize barriers that may impede effective project communication. Learn about methods that may help prevail over difficulties in communication; considerations inherent in project communication with diverse teams; and keys to effective software project management communications considerations. Next, observe how to recognize methods of communication in Agile software project management; compare Agile project communication and traditional project communication; and examine challenges to effective Agile project communication and how to overcome them. Then learn about communication best practice techniques and processes for software project management; learn how to generate a high-level software project communication plan; and learn how to effectively communicate on projects by using key communication skills.

Software Requirements Planning

- Explore the fundamentals of software requirements, including the different approaches to discovering and defining requirements, and how to transition from requirements to vision, organizational processes, and user stories.

Tidsforbrug

Kursuskollektionen indeholder 29 moduler og kan gennemføres på ca. 25 timer.

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Bemærkninger

Kurset afholdes i samarbejde med en partner.

Har du faglige spørgsmål så kontakt

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